

Agenda



Rural Capital of Food

Meeting name	Governance Committee
Date	Tuesday, 5 February 2019
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH
Other information	This meeting is open to the public

Members of the Governance Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	P. Cumbers (Chair)	J. Simpson (Vice-Chair)
	T. Bains	J. Douglas
	P. Faulkner	M. Glancy
	J. Illingworth	P. Posnett
	J. Wyatt	

Quorum: 4 Councillors

Meeting enquiries	Catherine Richards
Email	crichards@melton.gov.uk
Agenda despatched	Monday, 28 January 2019

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 20 November 2018.	1 - 12
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	13 - 14
4.	CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2017/2018 Ernst Young, the External Auditor to present a report which summarises the results of grant certification work undertaken for the financial year 2017/18.	15 - 30
5.	PERFORMANCE MONITORING REPORT (INTERNAL AUDIT UPDATE) The Head of Internal Audit to submit a report to update Members on progress made in delivery of the 2018/19 Annual Audit Plan and key findings arising from audit assignments completed since the last Committee meeting.	31 - 46
6.	CODE OF CONDUCT UPDATE The Monitoring Officer to submit a report to update the Committee on the latest position with regard to standards matters including the Code of Conduct, the Registration of Disclosable Pecuniary Interests and Other Interests and any complaints against Councillors dealt with under the Council's process.	47 - 50
7.	NEW GOVERNANCE ARRANGEMENTS - CONSTITUTION The Monitoring Officer to submit a report (following approval of the Council's new governance arrangements at the Extraordinary Meeting of the Council held on 21 November 2018). The Committee is requested to consider the new structure for the Constitution, which includes 7 chapters named according to their document contents and to consider the first batch of documents, which will populate the chapters of the Constitution, as listed at Appendix B, before being referred to the Council for adoption.	51 - 122
8.	URGENT BUSINESS To consider any other items that the Chair considers urgent.	